



Coton Busway Action Group
Annual General meeting
21 March 2023
7 pm Coton Village Hall

1. Present and Apologies
2. Review of Actions 22/23
 - a) CBAG Meetings
 - b) Newsletters
 - c) Village meetings
 - d) Website
 - e) Publicity & Social media
 - f) Information leaflets
 - g) Events
 - h) Fundraising
3. Finance report
4. Any Questions?
5. Membership of Committee
6. Constitution
7. Election of officers
 - 1) Coordinator/chair
 - 2) Finance
 - 3) Secretary
8. Any other business

Coton Busway Action Group

Annual General meeting

21 March

Coton Village Hall.

1. Present . Marilyn Treacy. Carolyn Postgate. Allan Treacy. Debbie Whitton Spriggs.
Pauline Joslin. Jane Renwick. Terry Spencer.
Apologies. Alistair Burford. Anna Gazeley.
2. Review of Actions 22/23
 - a) CBAG Meetings. 8 meetings in total. 5.4.22, 28.06.22, 11.08.22, 30.08.22,
21.09.22, 28.11.23, 25.01.23, 28.02.23.
 - b) Newsletters. 11

59 – 69
 - c) Village Meetings. 03.05.22, 14.02.23.
 - d) Website. August 2022 new website was launched by Debbie. 2845 visits.

Last 90 days. 2262 with spike in February. Subscribe unused.

Contact form useful
 - e) Publicity and Social Media. Most active on Twitter as @CotonBusway,
members tweet under @CotonView, @CotonBuzz, @savecromelea
 - f) Information leaflets. 4 print runs, new placards, briefing for councillors.
 - g) Events. Burwash Apple Day, August bank holiday stand outside Village Hall.

University Green Fair, Creative Coton, Saturday pitches at market square.

Barton Village Hall.
 - h) Fundraising. August Bank Holiday, Creative Coton, 500 Club, Quiz night.

3. Finance report.

Opening balance	213.80	
Income		5523.55
Expenditure		2273.11
Surplus for year	3250.44	
Closing Balance	3464.24	

Breakdown of spending.

Expenditure

Placards	£195.76
Leaflets	£325.5
Burwash Apple Day	£35.00
Licence for lottery	£40.00
Food for Quiz	£57.85
Donation to CPPF	£1,530

4. Questions. There were no questions

1. Membership of the committee. Marilyn Treacy, Allan Treacy, Terry Spencer, Carolyn Postgate, Debbie Whitton Spriggs, Pauline Joslin, Jane Renwick, Alistair Burford, Sharon Cairns, Anna Gazeley.

2. Constitution

Allan Treacy proposed .

Carolyn Postgate seconded

Voted for unanimously by committee members.

3. Election of officers.

1) Co-ordinator/Chair. **Marilyn Treacy** (nominated by Carolyn Postgate, seconded by Jane Renwick. All in favour, unanimously)

2) Finance officer. **Carolyn Postgate**. (nominated by Terry Spencer, seconded by Allan Treacy. All in favour, unanimously)

3) Secretary. **Jane Renwick** (Nominated by Allan Treacy. Seconded by Carolyn, All in favour unanimously.)

Constitution was adopted and signed



Coton Busway Action Group

Constitution

NAME

The name of the organisation is Coton Busway Action Group

AIMS

The Coton Busway Action Group ("the Group") was formed by residents in 2015. It represents the views of local residents who, whilst supporting the concept of better transport links for residents situated to the West of Cambridge to major employment sites and the City, oppose the environmentally destructive Greater Cambridge Partnership off-road preferred route for the Cambourne to Cambridge busway.

MANAGEMENT

- (a) A Management Committee shall manage the Group.
- (b) The Committee shall consist of a chair, secretary, treasurer, and a minimum of 2 other members.
- (c) Membership of the Management Committee shall be open to those over the age of 18 who are proposed and seconded by members of the Committee
- (d) The Management Committee shall have the power to approve or reject applications for membership of the Committee or to terminate the membership of any member of the Committee provided that the member shall have the right to be heard by the Committee before a final decision is made.
- (e) The Committee may co-opt further members who shall resign at the next Annual General Meeting.
- (f) The Committee shall meet at least 4 times each year.
- (g) At least 3 Committee members must be present at a Committee meeting to be able to make decisions.
- (h) A proper record of all transactions and meetings shall be kept.

POWERS

To further these aims the Management Committee shall have power to:

- (a) With their permission, collect and store the names and email addresses of those wishing to be on the mailing list for the sole purpose of disseminating information about the busway campaign to them
- (b) Obtain, collect and receive money or funds by way of contributions and donations and any other lawful method towards the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

GENERAL MEETINGS

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter. The constitution should be reviewed at the AGM and any changes voted upon.
- (b) Notices of the AGM shall be published 2 weeks beforehand and an agenda will be provided.
- (c) A Special General Meeting may be called at any time at the request of not less than one quarter of the Committee membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) A minimum of four Committee members being present shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

ACCOUNTS

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into a bank account operated by the Management Committee. All funds collected must be checked by at

least two members of the Committee. The chair and treasurer are bank signatories and can transfer funds. Two members of the committee must have access to the business account for audit purposes at all times.

(b) The funds belonging to the group shall be applied only to further the aims of the Group.

(c) A record of all income, funding and expenditure will be kept.

(d) A yearly financial report will be provided at the annual general meeting

DISSOLUTION

(a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of committee members present and voting at a Special General Meeting.

(b) The Committee will distribute any assets remaining after the payment of all bills to Coton Parish Council

Signed by Chair.....*Marilyn Treacy*..... Date.....*21/3/23*.....

Signed by Secretary.....*Jan Beeth*..... Date.....*21/3/23*.....

Signed by Treasurer.....*Asp. St. John*..... Date.....*21/3/23*.....

CBAG accounts for the period 17 March 2022 to 16 March 2023

Opening balance	213.80		Details of income		Details of expenditure	
Income		5523.55		Donations		
Expenditure		2273.11	04-Apr-22	20.00	31-May-22 Printing	89.00
Surplus for year	3250.44		26-Aug-22	0.98	02-Sep-22 Printing leaflets	120.00
			30-Aug-22	0.98	26-Sep-22 Printing flyers	61.13
			01-Sep-22	148.34	18-Oct-22 Placards	195.76
			02-Sep-22	105.00	Apple Day payment	35.00
			08-Sep-22	50.00	30-Nov-22 Flyers and leaflets	54.15
			09-Sep-22	100.00	30-Jan-23 SCDC Lottery licence	40.00
			21-Sep-22	20.00	06-Feb-23 Flyers and leaflets	90.22
			26-Sep-22	50.00	27-Feb-23 Food for quiz	57.85
			05-Dec-22	25.00	10-Mar-23 Payment to CPPF	1530.00 ✓
				410.25	Total	2273.11
			16-Dec-22	12.00		
			13-Feb-23	120.00		
				96.00		
				96.00		
				24.00		
			14-Feb-23	24.00		
			15-Feb-23	48.00		
				24.00		
				48.00		
				96.00		
				50.00		
				36.00		
				614.00		
				24.00		
			16-Feb-23	12.00		
			17-Feb-23	48.00		
				12.00		
				24.00		
				120.00		
			20-Feb-23	120.00		
				24.00		
				24.00		
				15.00		
			21-Feb-23	60.00		
				160.00		
				36.00		
			22-Feb-23	12.00		
				12.00		
				24.00		
			23-Feb-23	60.00		
				60.00		
				24.00		
				24.00		
				24.00		
			27-Feb-23	15.00		
				22.50		
				48.00		
				541.50		
				425.00		
			28-Feb-23	12.00		
				156.00		
			02-Mar-23	100.00		
			07-Mar-23	144.00		
			08-Mar-23	24.00		
			10-Mar-23	100.00		
				24.00		
				60.00		
			13-Mar-23	24.00		
			14-Mar-23	48.00		
				60.00		
			15-Mar-23	50.00		
				12.00		
			16-Mar-23	100.00		
				100.00		
				320.00		
			Total	5523.55		